

**CUMBERLAND COUNTY BOARD OF EDUCATION
REGULAR MEETING
Thursday, May 21, 2009**

The Cumberland County Board of Education met in regular session on Thursday, May 21, 2009, at the Central Office Board Room, where the meeting was called to order by Chairman Parris at the approximate hour of 6:00 p.m. She welcomed everyone to the meeting.

PRESENT: Parris, Schlafer, Houston
Hyder, Janeway, Scarbrough
Smith
Ms. Timson, CCEA Rep
Tyler Janow, CCHS Student Rep

ABSENT: Randolph, Blalock
Camera, PTO/PTA Rep

COUNSEL: Mr. Earl Patton

3. **Moment of Silence**

4. **Pledge to Flag: Students led the audience in the Pledge of Allegiance.**

5. **Special Recognition:**

Angela Robbins, CCHS, 2009 - Outstanding Teacher of Humanities Award: Shannon Collins, Professor at Tennessee Tech and board member of the Humanities of Tennessee, a state-wide non-profit organization that promotes the teaching of Humanities, presented Ms. Robbins with the teacher of the year award in Humanities. She will receive \$2,000.00 to do her own project, taking some of her students with her to Paris. She will also receive \$1,500.00 to do a classroom project, which will be a project concerning snails.

Anna Pickard, CCHS - PDK/TTU Upper Cumberland April Teacher of the Month: Ms. Pickard is a CCHS teacher and has been selected as the Upper Cumberland Teacher of the month for her outstanding dedication to the students. She will receive a plaque and a \$100.00 school supply gift certificate.

Cumberland County Chess Clubs: Mr. Allen Cantor recognized the coaches and sponsors from the chess clubs throughout the county. Each coach has sponsored fundraisers and some students have competed in both regional and state tournaments. The coaches are: Barbara Newberry, Brown Elementary; Cindy Helton, Homestead; Drew Berta, SMHS; Melody Debruyne, North Elementary; Stephanie Barnes, Stone Elementary; Robert Akins, CCHS; Jennifer Collins, (no school given); Toni Akers, South Elementary; Ruth Nash, Pleasant Hill.

Allison Gentry, CCHS Student - TSBA SCOPE Convention

Jilliane Coldwell, SMHS Student - TSBA SCOPE Convention

Lynsey Myers, SMHS Student - TSBA SCOPE Convention

(These students were not present and will be recognized at the next meeting.)

Crab Orchard and Stone Physical Education Square Dance Groups: These two groups of students gave outstanding presentations of square dancing and physical education. (This was done in the lobby.)

North Cumberland Award: Ms. VanWinkle reported that North Cumberland has been awarded a very competitive grant from the Dollar General Literacy Foundation in the amount of \$19,000.00. This required a lot of work to achieve and is very commendable for the school.

6. **Roll Call:** (See above)
7. **Approval of Minutes of April 23, 2009:** Hyder made and Scarbrough seconded a motion to approve the minutes of 4/23/09 as presented.

VOICE VOTE: Hyder (mover-yes)
Scarbrough (seconder-yes)
All ayes

MOTION: Carried unanimously

8. **Approval of Agenda:** (See Exhibit #1) Smith made and Janeway seconded a motion to approve the agenda as per Exhibit #1.

VOICE VOTE: Smith (mover-yes)
Janeway (seconder-yes)
All ayes

MOTION: Carried unanimously

9. **Community Comments:** (None)

10. **School Board Reports**

- A. **TLN Report:** (See Exhibit #2) Schlafer stated that the charter school legislation, which would have taken funds away from our schools and given them to charter schools, has been stalled at this time.

The life of a Class C or Class D school bus has been extended to 17 years if it has less than 200,000 miles.

The House has approved a bill to allow the board and the negotiating team to negotiate certain items in private, which is a good thing.

A school calendar bill has been adopted by the House that says no school will start before August 1st of each year unless the school board has adopted a “year-round” or alternative calendar. Any type of alternative calendar must be approved by the board.

Legislation has been provided to waive the 180 day classroom instruction for school systems that have to be out of school for natural disasters. To receive the waiver, the school district must apply to the Commissioner of Education.

Schlafer asked board members to study the email from Mr. Mosley regarding Policy Insight from TSBA. Five policies will be changed due to changes in state law – 1.400, 1.502, 4.605, 4.606 and 5.305.

11. **Legal Report:** (None)

12. **Director of Schools Report**

A. Approval of Business/Finance Director Job Description:

(See Exhibit #3) Ms. VanWinkle recommended that this job description be changed in the following way: (1) Degree in Accounting Preferred; (2) Add an Accountable Official for the Recovery Act Activities; (3) Assist with Bookkeeping Procedures in Each School (she would like to assign this to our Business Manager's responsibilities). After discussion, Schlafer made and Scarbrough seconded a motion to approve these additions and changes to the job description of the Business/Finance Director Job Description.

VOICE VOTE: Schlafer (mover-yes)
Scarbrough (seconder-yes)
All ayes

MOTION: Carried unanimously

B. Sustainability TRANE Project: (See Exhibit #4) In discussion, Ms. VanWinkle stated that this issue has been thoroughly discussed in a work session and everyone agrees that it is the way to a more efficiently run school system. She also made it clear that the project cannot proceed without funding from the county. She stated that a new boiler system must be installed at CCHS at the cost of about \$110,000. She hopes this can be included in the low-interest or no-interest rate through TRANE. Windows at Pleasant Hill and Homestead also have to be addressed. After further discussion, Janeway made and Smith seconded a motion to go ahead and proceed with TRANE as per Exhibit #4.

ROLL CALL VOTE: Janeway (mover-yes)
Smith (seconder-yes)
Houston (yes), Hyder (yes)
Scarbrough (yes), Schlafer (yes)
Parris (yes)

MOTION: Carried unanimously

C. 2009-2010 School Budget: (See Exhibit #5) Ms. VanWinkle went over the remaining part of the budget that was not discussed in the work session preceding this meeting. (She started on Page #16 of Exhibit #5). After discussion, Schlafer made and Hyder seconded a motion to approve the budget as per Exhibit #5, in order to take it to a community forum meeting.

ROLL CALL VOTE: Schlafer (mover-yes)
Hyder (seconder-yes)
Houston (yes), Janeway (yes)
Scarbrough (no), Smith (yes)
Parris (yes)
Timson (yes), Janow (yes)

MOTION: Carried (6-yes, 1-no)

* **School Nutrition Budget:** (See Exhibit #6) At this point, Ms. VanWinkle asked for approval of the School Nutrition budget. Smith

made and Schlafer seconded a motion to approve the School Nutrition Budget as per Exhibit #6.

VOICE VOTE: **Smith (mover-yes)**
 Schlafer (seconder-yes)
 All ayes
MOTION: **Carried unanimously**

D. North Cumberland Sewer Project: (See Exhibit #7) Ms. VanWinkle stated that the easements for this project are going to cost right at \$67,000, which puts it above what was expected. The Pleasant Hill sewer project is going to be \$220,900 instead of \$300,000, which gives enough money for the North project at \$283,348 and the increase in the costs of easements. Smith made and Hyder seconded a motion to approve the North Cumberland Sewer Project easement purchases as per Exhibit #7.

ROLL CALL VOTE: **Smith (mover-yes)**
 Hyder (seconder-yes)
 Houston (yes), Janeway (yes)
 Scarborough (yes), Schlafer (yes)
 Parris (yes)
 Timson (yes), Janow (yes)
MOTION: **Carried unanimously**

E. Comptroller Annual Financial Report: (See Exhibit #8) Ms. VanWinkle stated that there were no findings by the auditors, which is very commendable to all the bookkeepers.

F. Approval of CTE T&I House Sale Options: (See Exhibit #9) Ms. VanWinkle and Mr. Chris King think it is a good idea to put the house on the market since there were no bidders on the house. (The house is located in the Homestead Acres subdivision). The Finance Committee has already stated that if this is approved by the board, they will also approve the house being put on the market. Smith made and Janeway seconded a motion to allow the house to be put on the real estate market.

VOICE VOTE: **Smith (mover-yes)**
 Janeway (seconder-yes)
 All ayes
MOTION: **Carried unanimously.**

G. Crossville & Cumberland Co. Economic Development Growth Strategy Update: Ms. VanWinkle encouraged everyone to read this update on-line. She asked the board to approve a resolution in agreement for supporting the 3-Star Program. Schlafer made and Smith seconded a motion to approve the resolution.

VOICE VOTE: **Schlafer (mover-yes)**
 Smith (seconder-yes)

All ayes
MOTION: Carried unanimously

(Ms. VanWinkle passed the resolution around for board members' signatures.)

H. FYI: (See Exhibit #10)

13. School Board Committees

A. Committee Reports

1. Policy Committee:

a. Use of School Facilities: Ms. VanWinkle stated that there is material in the FYI folder in regard to this issue. In discussion, it was stated that people who want to use the facility will be able to do so by paying \$10.00 a year per family for a key that cannot be duplicated which will give them access to the high school facilities. Each person will have an identification card that they can carry on their person. At this point, Schlafer stated that he has a real problem supporting this concept if adopted by the board. A very lengthy discussion was had.

2. Cumberland County Planning and Growth Committee:

Scarborough stated that this committee met on Monday, May 4th. New officers were elected at that time, and discussion was had regarding the proposed expansion of growth boundaries by the City, the Lake Tansi area and the Fairfield Glade area. All three have representatives that are working together to look at some areas where there is some overlap by these entities. The next meeting will be on Monday, June 1st, where this issue will be discussed and voted on.

14. Business Manager Report

A. Approval of Budget Amendment: (See Exhibit #11) Ms. Randol stated that this amendment is necessary to move this to Natural Gas, because this line item has gone over budget already. After discussion, Janeway made and Hyder seconded a motion to approve the budget amendment as per Exhibit #11.

ROLL CALL VOTE: Janeway (mover-yes)

Hyder (seconder-yes)

Scarborough (yes), Smith (yes)

Houston (yes), Schlafer (yes)

Chairman Parris (yes)

Timson (yes), Janow (yes)

MOTION: Carried unanimously

B. Monthly Financial Report: (See Exhibit #12) Ms. Randol stated that

the collection of Property Taxes is at 100.3%. Other local taxes are at 100% or better. She thinks that Local Sales Tax will be below what was budgeted. On Expenditures, she stated that we have spent 74.15%. Next month, BEP funds in the amount of \$2.6 Million will not be received, even though Expenditures will probably increase because of the big projects that are being done. Schlafer commented that the property tax collection is wonderful and seems to show that people are really interested in education.

15. Approval of Grant Applications: (See Exhibit #13)

A. Homestead Elementary

B. Stone Elementary

Smith made and Hyder seconded a motion to approve Item #15, A and B, as per Exhibit #13.

VOICE VOTE: **Smith (mover-yes)**
 Hyder (seconder-yes)
 All ayes
MOTION: **Carried unanimously**

16. Approval of Textbook Adoption: (See Exhibit #14) Schlafer made and Smith seconded a motion to approve the Textbook Adoption as per Exhibit #14.

VOICE VOTE: **Schlafer (mover-yes)**
 Smith (seconder-yes)
 All ayes
MOTION: **Carried unanimously**

17. Approval of 2009-2010 Carl Perkins Federal Allotment: (See Exhibit #15)

Smith made and Schlafer seconded a motion to approve the Carl Perkins Federal Allotment as per Exhibit #15.

VOICE VOTE: **Smith (mover-yes)**
 Schlafer (seconder-yes)
 All ayes
MOTION: **Carried unanimously**

18. Approval of Federal Programs FY 10 Application: (See Exhibit #16) Schlafer made and Smith seconded a motion to approve the Federal Programs FY 10 Application as per Exhibit #16.

VOICE VOTE: **Schlafer (mover-yes)**
 Smith (seconder-yes)
 All ayes

MOTION: Carried unanimously

19. Approval of Special Education Requests: (See Exhibit #17)

A. Head Start Partnership Agreement

B. Focus Electives for Students with Disabilities (SWD)

Janeway made and Houston seconded a motion to approve Item #19, A and B, as per Exhibit #17.

VOICE VOTE: Janeway (mover-yes)
Houston (seconder-yes)
All ayes

MOTION: Carried unanimously

20. Approval of CCSNP Requests: (See Exhibit #18)

A. Surplus Equipment Disposal

B. 2009 SUDIA/TN Agriculture Enhancement Program Grant

C. Food Procurement Plan and Food Specs

D. Wal-Mart Community Grants

E. Line Item Budget Amendments

Smith made and Scarbrough seconded a motion to approve Item #20, A through E, as per Exhibit #18.

VOICE VOTE: Smith (mover-yes)
Scarbrough (seconder-yes)
6-eyes, Janeway-pass

MOTION: Carried (6-yes, 1-pass)

(Janeway explained that because he works at Wal-Mart, he has “passed” on the vote in order to avoid any perceived conflict of interest.)

21. Consent Agenda

A. Approval of School Trips: (See Exhibit #19)

1. Stone Elementary Renaissance Club
2. CCHS Math Club

B. Approval of Martin Elementary Fundraiser: (See Exhibit #20)

C. Approval of Contracts: (See Exhibit #21)

1. Crab Orchard with Lifetouch
2. Homestead with Lifetouch
3. Martin with Lifetouch
4. Pine View with Lifetouch
5. Pleasant Hill with Lifetouch

D. Approval of 2nd Reading on Policies: (See Exhibit #22)

1. (5.801) Director of Schools Recruitment and Selection

E. Approval of 1st Reading on Policies: (See Exhibit #23)

1. (3.206) Community Use of School Facilities

F. Approval of Specs for Painting at CCHS: (See Exhibit #24)

Smith made and Houston seconded a motion to approve Item #21, Consent Agenda, as per Exhibits #19 through 24.

VOICE VOTE: Smith (mover-yes)
Houston (seconder-yes)
All ayes

MOTION: Carried unanimously

22. **Other Old Business:** (None)

23. **Questions from Media**

1. Date of Public Forum on Budget: Tuesday, May 26th, 5:00 p.m. at Martin Elementary.
2. Date to present budget to the Budget Committee: June 5th, 2009.
3. Use of School Facilities: Keys will be for the high school facilities; all elementary facilities are open to the public.

At this point, Janeway asked to address the use of school facilities again. A further lengthy discussion was had, after which Ms. VanWinkle stated that this matter will be revisited by the policy committee.

(Three (3) tapes dated 5/21/09 are marked as Exhibit #25)

24. **Adjournment:** Janeway made and Smith seconded a motion to adjourn.

VOICE VOTE: All ayes

MOTION: Carried unanimously

**(WHEREUPON, the meeting was adjourned
at the approximate hour of 8:00 p.m.)**

(Continued on Page 9)

(Minutes of 5/21/09 continued from Page 8)

**Ms. Aarona VanWinkle
Director of Schools**

**Ms. Shirley Parris
Chairman of the Board**

I, Virgie Lotze, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on June 4, 2009.

**Virgie Lotze
Court Reporter and Notary Public
at Large for the State of Tennessee**

(My Commission expires 6/6/11)